

**LIFELINE CONNECTIONS  
FINANCE COMMITTEE MEETING**  
April 23, 2019  
Center for Community Health  
Second Floor, Mod B Conference Room

**Members Present:** Ginger Schmidt & Brian MacKenzie

**Members Absent:** Matt Lee & David Artz

**Staff Present:** Joe Foster, Jared Sanford, & Krysta Pennington

The meeting was called to order at 12:10pm.

**MINUTES**

The March 2019 minutes were reviewed and approved by the Committee.

**FINANCIAL STATEMENTS OVERVIEW**

**February 2019 Final Review:** Sobering cost reimbursement and a few school services were billed, which slightly changed the financials since the last meeting. Inpatient only made \$30,166 for the month, which was due to certain billing being put on hold in light of contract changes. The billing will be done and revenue recognized in March. The Aberdeen, South Bend, and Centralia locations are continuing to struggle. Ginger motioned to approve the February 2019 financials, which was seconded. This was then approved by the Committee.

**March 2019 Draft Review:** There was a \$269,759 change in net assets. Our year-to-date revenue has hit the point of being over what we had budgeted. Aberdeen, South Bend, and Centralia lost \$48,813 for the month, while Medication Assisted Recovery (MAR) and MAR Hub & Spoke brought in \$51,431.

**NEW BUSINESS**

**Additional Space in Clark County:** Joe noted that we are running out of office/desk space at the Center for Community Health, which is making it difficult for volunteers, interns, and new staff. He is looking into locations where we could relocate staff, possibly administrative and MAR staff. The current location being considered is right next door to our Orchards office. Joe is speaking with the landlord about possibly building out that space. Ginger recommended that we consider looking for a space to buy instead of adding another lease for more space.

**OTHER DISCUSSION**

Jared noted that Joe is working on putting together the new fiscal year's budget, which will be brought to the Board for approval. He will be recommending merit increase ranges as well as figuring department goal bonuses. We also will be seeing a modest increase in our benefit costs next fiscal year.

The meeting was adjourned at 12:53pm.

Respectfully Submitted, Krysta Pennington