

LIFELINE CONNECTIONS
BOARD OF DIRECTORS MEETING

March 28, 2019

Center for Community Health
Second Floor, Mod B Conference Room

Members Present: Kasandra Early, Ginger Schmidt, Harry White, Matt Lee, Brian MacKenzie, Bob Poole, & Edie Blakley

Members Absent: David Artz & Rusty Williams

Staff Present: Jared Sanford, Gina Van Dyken, & Krysta Pennington

The meeting was called to order at 4:58pm.

CONSENT AGENDA

The consent agenda was reviewed by the Board. Ginger motioned to approve the consent agenda, which was seconded. This was then approved by the full Board.

QA & I REPORT

Gina Van Dyken, Lifeline's Quality Assurance Specialist, was introduced to the Board. The Annual QA&I report was presented to the full Board, which reviewed critical incidents, agency policy & form review, grievances, audit recommendations, and satisfaction surveys.

FINANCE & BUDGET COMMITTEE

The month of January was overall very positive. The only item noted was a change in financials related to Health Share billing. Bob motioned to approve the January 2019 financials, which was seconded. This was then approved by the full Board.

FUND DEVELOPMENT COMMITTEE

Lifeline has received a large amount of donations for the upcoming fundraiser, with 13 sponsors for the event. We are still working on putting together a raffle as well. Chelsea House will be asked to send out updates to the Board members around the progress up to the fundraiser. Jeri was also able to get a donor management system that we will be moving forward with. A hiking event will also be planned for Bellingham later in the year.

OTHER DISCUSSION

We will add a service event as a topic under unfinished business for the next meeting. Jared provided the Full Board with a copy of the 2018 Annual Report.

The meeting was adjourned at 5:45pm.

Respectfully Submitted, Krysta Pennington

Kassandra Early - Secretary
Board of Directors
Lifeline Connections