

**LIFELINE CONNECTIONS
BOARD OF DIRECTORS MEETING**

February 28, 2019

Center for Community Health
Second Floor, Mod B Conference Room

Members Present: Kasandra Early, David Artz, Ginger Schmidt, Harry White, Matt Lee, Bob Poole, & Edie Blakley

Members Absent: Brian MacKenzie, & Rusty Williams

Staff Present: Jared Sanford, Kaylee Collins, & Krysta Pennington

The meeting was called to order at 5:01pm.

PRESIDENT/CHAIR TOPICS

Meeting Length & Frequency: Matt recommended that the Board members volunteer occasionally, and use that in lieu of an official Board meeting. It was also noted that the Board will try to reduce the length of the meetings and add additional items under the consent agenda to save time.

CONSENT AGENDA

The consent agenda was reviewed by the Board. Harry motioned to approve the consent agenda, which was seconded. This was then approved by the full Board.

BOARD EDUCATION: MAT

Kaylee Collins, the Medication Assisted Recovery Director, was introduced to the Board. She provided an overview of the MAR program, explaining the tiered programs, Rapid Response, medications & Medication Management, and the program's walk in hours.

FINANCE & BUDGET COMMITTEE

David noted that we had a \$232,551 change in net assets for November, and \$152,480 in December. It was also noted that Sobering will now have cost reimbursement. David motioned to approve the November & December 2018 financials, which was seconded. This was then approved by the full Board.

FUND DEVELOPMENT COMMITTEE

The Fund Development meeting was cancelled for the month, and has been scheduled for an earlier date in March. The fundraising event will be the main topic of discussion for the next meeting.

PERSONNEL COMMITTEE

Wage & Market Analysis has been a large focus of the HR department, as well as retention of staff. Positions such as nurses and certified nursing/medical assistants have been the most difficult to fill recently, along with clinical positions.

Leadership Sabbatical Policy: The agency's sabbatical policy was reviewed by the Board. This program would be for management team members that have been employed for at least five years in their management role, and are in good disciplinary standing. This would be for a period of six to nine weeks every fiscal year for one person. Harry motioned to approve the Sabbatical Policy, which was seconded. This was then approved by the full board.

The meeting was adjourned at 6:05pm.
Respectfully Submitted, Krysta Pennington

Kassandra Early - Secretary
Board of Directors
Lifeline Connections