

Lifeline Connections
Personnel Committee Meeting
April 18, 2018
Center for Community Health
Second Floor, Mod B Conference Room

Members Present: Rusty Williams & Edie Blakley

Staff Present: Jessica Hall, Jared Sanford, & Krysta Pennington

The meeting was called to order at 12:05pm.

MINUTES

The April 2017, July 2017, and October 2017 minutes were reviewed and approved by the Committee.

NEW BUSINESS

Management Sabbatical: Lifeline is looking into the option of providing a sabbatical program for our management team. This would likely be provided for a few months away from the office, to deter burnup, attend trainings beneficial to the agency, or work on independent projects. There would be some requirement on years worked at the agency before an individual would be eligible for the sabbatical. As Lifeline is growing and expanding, there may be a need to provide two sabbaticals per year instead of one.

Edie noted that this would be an amazing benefit for the management team, and will provide them with some relief from their positions.

Increase 401K Match up to 4%: Lifeline currently has a 100% match up to 4% for the 401K. It has been recommended that we increase up to 4%. This would be a benefit for current individuals enrolled in the 401K plan, as well as encourage others to participate.

UNFINISHED BUSINESS

2017 Staff Survey: The 2017 staff surveys are still in the process of being compiled. These will likely be completed and ready to present near the time the 2018 staff surveys are collected from staff.

Staff Emergency Resources: Jessica noted that there are emergency resources that staff can utilize through the Hartford. Jessica will continue to look into additional benefits for staff.

OTHER DISCUSSION

The next Personnel Committee meeting is to be held on July 11th.

The meeting was adjourned at 12:40pm.

Respectfully Submitted, Krysta Pennington